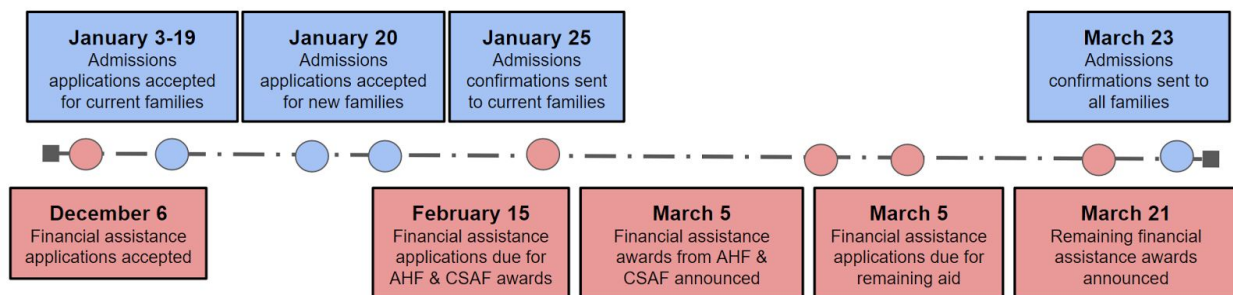




Admission and Financial Assistance Processes 2018-2019 Academic Year

Summary of Key Dates



Admissions. Key information regarding admissions:

- It is the policy of St. John's School to comply with state and Federal laws prohibiting discrimination, to the end that no person(s) shall be denied or excluded from enrollment or participation in any educational program or activity operated by the school on the basis of race, color, national or ethnic origin, gender, age, marital status, status with regard to public assistance, or disability.
- Please carefully read the "Key Dates for Admissions and Financial Assistance" section below for admissions deadlines.
- The following items must be received for a complete admission application:
 1. Completed "Admission Application" form (posted on the school website)
 2. \$50 per child non-refundable application fee for new students
- These items must be submitted to the school office either in person or by mail: St. John's School, PO Box 50, Vermillion, MN 55085.
- Completing the admission application does not guarantee admission. Admission is confirmed on the dates and according to the process listed below.

Financial Assistance. St. John's School is blessed to have charitable foundations and individuals who provide funds for tuition assistance. We highly encourage families to apply for these funds.

Key information regarding financial assistance:

- Please carefully read the “Key Dates for Admissions and Financial Assistance” section below for deadlines.
- At this time, financial assistance is only available for Grade K-6 students, as directed by our donors.
- To be eligible for assistance, a family must complete an online financial aid assessment through TADS (www.mytads.com) and be in good financial standing with the school (i.e., financial obligations paid in full or current on a payment plan).
- Only one TADS assessment is needed per family. List all children on one application.
- TADS collects a fee from applicants for this service.
- When completing the TADS assessment, select “St. John the Baptist School – Vermillion, MN”.
- In the Scholarships section of the TADS assessment, please check the boxes to apply for both the Aim Higher Foundation scholarship and the Catholic Services Appeal Foundation scholarship. **Every family who completes a TADS assessment should check these boxes for each child.** If you don't check the boxes, then you will not be eligible for these scholarships.
- Two deadlines are listed below for TADS assessments. We highly encourage families to submit the TADS assessment prior to the first deadline (February 15), so you are eligible for all financial assistance. Only one assessment is required per family (i.e., if you submit the TADS assessment prior to the first deadline, then you do not need to submit another assessment prior to the second deadline).
- Some parishes also provide financial assistance. Please check with your parish.

Admissions and Financial Assistance Schedule.

- **Starting December 6.** Financial aid assessments may be submitted to TADS (www.mytads.com).

- **January 3-19.** Admission applications accepted for current families (i.e., families with at least one child enrolled in 2017-2018). To be complete, applications for new students must be accompanied by a \$50 per child application fee.
- **Starting January 20.** Admission applications accepted for new families (i.e., families with no children enrolled in 2017-2018). To be complete, applications for new students must be accompanied by a \$50 per child application fee. Admission applications received prior to January 20 will be dated as received on January 20.
- **January 25.** Admission confirmations sent to current families.
- **February 6.** PreK Open House.
- **February 7.** Grades K-6 Open House.
- **February 15.** TADS financial aid assessments due for Aim Higher Foundation and Catholic Services Appeal Foundation scholarships.
- **March 5.** Aim Higher Foundation and Catholic Services Appeal Foundation awards announced.
- **March 5.** TADS assessments due for remaining financial assistance. If you submitted a TADS assessment prior to the February 15 deadline, you do not need to submit another assessment.
- **March 21.** Remaining financial assistance awards announced.
- **March 23.** Admission confirmations sent to families. New families who are invited for admission must submit a \$200 per child tuition deposit to secure the admission. This deposit will be applied toward tuition if the child attends St. John's School in 2018-2019. It will be forfeited if the child does not attend St. John's School in 2018-2019. In the event that a classroom is filled, applicant prioritization will be conducted in the following order:

1. Current St. John's School students.
2. Siblings of current St. John's School students.
3. Children of St. John's School or Parish faculty and staff.
4. Children of St. John's Catholic Church parishioners.
5. Children of other Catholic church parishioners.
6. Children or siblings of former St. John's School students.
7. All others.

Prioritization within any of the seven priority levels is determined based on the date that complete enrollment application materials (including the application fee, as applicable) are received at the school office. In the event of a same-day registration tie, a lottery shall be used to resolve priority among those that are tied.

- **After March 23.** Admission will be accepted on a first-come-first-serve basis until classrooms are filled. If a classroom is filled, a waiting list will be established on March 23 according to the prioritization system listed above. Admission applications received after March 23 will be assigned the next available priority number on the waiting list. The decision to open another classroom will be made by the pastor in consultation with the principal and the School Advisory Council.
- **August 1.** Complete and return the following documents, which are posted on the school website:
 - Tuition and Fees Agreement
 - Health forms

This process cannot address all unique situations that arise. Accordingly, the Pastor, in consultation with the Principal, can make interpretations or exceptions to the process as warranted.